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Clario.Biz

Joaquin A. Vargas
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Partner with us!

Thank you for considering partnering with us to provide Accounting Services for your business or nonprofit.

Our services can give you an up-to-the-minute snapshot of your financial situation and health. It involves keeping track of all inputs and outputs and double-checking everything to ensure it's been adequately recorded.



By retaining professional accounting services, you can reduce errors, increase efficiency, and make smarter decisions and investments. Also, you will improve record processes and produce data to equip you to grow. You need accurate financial records to ensure compliance with financial laws and taxes.

Our vision is to take care of the systems, and you can focus on providing the services. As we always tell our clients: **Our Focus is your Passion.**

Included in All Accounting Services Plans

Our role is to maintain accurate financial records for your business or organization. Our services may vary depending on your size and needs, but generally, it will include the following:

- **Recording Financial Transactions:** We record sales, purchases, receipts, and payments. We ensure that each transaction is accurately documented and categorized. Bookkeeping: covers billing, taxes, bank reconciliations, general ledger, and payroll records based on accounting periods.
- **Maintaining General Ledger:** We maintain the general ledger, a comprehensive record of all financial transactions. The general ledger is organized into accounts, such as assets, liabilities, equity, revenue, and expenses.

- **Bank Reconciliation:** We reconcile bank statements with the accounting records to ensure that all transactions are accurately reflected. This helps identify any discrepancies or errors that need correction.
- **Accounts Payable (What you owe):** We help you streamline your accounts payable, tracking and managing what your business owes to suppliers, vendors, and creditors. This crucial part of your general ledger provides real-time insights into your financial situation. Monitoring cash payments helps gauge available funds, while the inclusion of future expenditures aids in proactive planning, ensuring you're prepared for upcoming financial obligations like loan interest payments.
- **Accounts Receivable (What is owed to you):** We assist in monitoring your receivables, providing visibility into expected income, and helping plan future expenses. The accounts receivable section in your general ledger is vital for proactive financial planning, enabling you to adapt and adjust with better insight into your financial situation.

Additional services can be contracted with us, such as:

- **Payroll Processing:** We partner with *Gusto Payroll* to help you process your payroll needs, ensuring that employees are paid accurately and on time. This includes calculating wages, taxes, and other deductions.
- **Tax Preparation Support:** We can help you file all your 1099s for your contractors. Also, we can provide financial information for tax filings. We ensure that financial records are organized and accurate for tax purposes. We could also help you with individual and corporate tax filing.

Our Focus » Your Passion

Service Plans Costs

We have **three basic plans**, each related to how often you want to know where you stand financially so that you can make informative decisions. Here is a brief description of each one of them:

Monthly:

Cost: \$100.00

Hours: Up to 3

Additional Hours: \$40.00 p/hour

- Provide the services mentioned in the previous section, which include recording financial transactions, maintaining the ledger, preparing bank reconciliations, and keeping track of accounts payable and receivable.
- Prepare **Monthly Financial Reports**: We help you prepare statements that show you what you are worth and your equity by preparing the *balance sheet*, *the profit and loss statement*, and *the cash flow statement* for the month.
- Give you free access to the state-of-the-art online-based software **TaxPlanner Pro**, where you can prepare tax planning scenarios, and it will provide you with tax saving ideas.
- At the end of your fiscal year, prepare the Annual Financial Statements for your Income Tax to file your Schedule C, Form 1065, or Form 1020S.

Quarterly:

Cost: \$200.00

Hours: Up to 6

Additional Hours: \$40.00 p/hour

- Provide the services mentioned in the previous section, which include recording financial transactions, maintaining the ledger, preparing bank reconciliations, and keeping track of accounts payable and receivable.
- Prepare **Quarterly Financial Reports**: We help you prepare statements that give you a picture of what you are worth and your equity by preparing the *balance sheet*, *the profit and loss statement*, and *the cash flow statement* for the quarter.
- Give you free access to the state-of-the-art online-based software **TaxPlanner Pro**, where you can prepare tax planning scenarios, and it will provide you with tax saving ideas.
- At the end of your fiscal year, prepare the Annual Financial Statements for your Income Tax to file your Schedule C, Form 1065, or Form 1020S.

Annual:

Cost: \$700.00

Hours: Up to 20

Additional Hours: \$40.00 p/hour

- Provide the services mentioned in the previous section, which include recording financial transactions, maintaining the ledger, preparing bank reconciliations, and keeping track of accounts payable and receivable. Revise your expenses and categorize them into the proper accounts.
- Prepare **Annual Financial Reports:** We help you prepare statements that show you what you are worth and your equity by preparing the *balance sheet*, the *profit and loss statement*, and the *cash flow statement* for the year.
- Give you free access to the state-of-the-art online-based software **TaxPlanner Pro**, where you can prepare tax planning scenarios, and it will provide you with tax saving ideas.
- At the end of your fiscal year, prepare the Annual Financial Statements for your Income Tax to file your Schedule C, Form 1065, or Form 1020S.